

City Council Meeting Minutes
April 5, 2022

The Mayor and City Council of the City of Schuyler, Nebraska, met in regular session at the Schuyler Municipal Building on April 5, 2022 at 6:00 o'clock PM in a publicly convened session, the same being open to the public and having been preceded by posting a copy of the notice in three public places in the city, as evidenced by Attachment A hereto, said form of notice being the designated method for giving notice. The Mayor and City Council received advance notice of the meeting. A copy of their acknowledgment of receipt of such notice is attached to these minutes. All proceedings hereafter shown were taken while the meeting was open to the attendance of the public. Mayor Knutson convened the meeting and Clerk Lora Johnson recorded the proceedings. The following council members were present: Holmberg, Kasik, Kment, Kretz and Rodriguez. Absent: Baumert.

Kim Parsons the Early Childhood Community Coordinator was present and shared about what the Week of the Young Child with all present.

Mayor Knutson read and signed a Proclamation for the "Week of the Young Child" April 2-8, 2022.

Mayor Knutson reported he had a meeting with Steve Parr, Jim McGowen and Will DeRoos.

Administrator DeRoos review the report he handed out to council. (Attachment B) He reported he and the Police Chief are looking for a temporary location for the Police Department during construction. They have also been working with Motorola on the process of upgrading the radio infrastructure. There will be a pre-construction meeting for the Denver Street project on Friday. He reported that the Ballroom floor is just waiting for the picture frame edging and it will be completed. There have been some issues of gum, dirty diapers, and scratches on the floor already. The Ballroom Manager would like to implement a no dog policy and charge a damage deposit on events that can be refunded after the event. He is working with the Department of Utilities on the Salt Shed going behind the Street Shop. He reported the parts for the storm sewer drainage flap gates are delayed. DeRoos stated the cleanup around Carp Lake is underway. They have also updated the signage and firepits. Everyone must pay up front when staying at the campground. Council member Holmberg said right now there are no programs at this time to help with the lake. DeRoos reported there have been some problems at the Yard Waste Site with too big of logs being brought and left. A letter was sent to all key holders reminding them of the rules. The City is also accepting applications for part-time groundskeeper. DeRoos reported when Building Inspector Glodowski returns from vacation they will continue to work with Code Enforcement Officer Andel on coming up with a solution on city codes surrounding parking. He continues to work with Clerk Johnson and Deputy Clerk Mejstrik on updating the Personnel Policy and Procedures Manual.

Clerk Johnson filed the 2022 Annual Tax Increment Project Report as the Secretary of the CDA. Only item changed on this report from the previous year is the valuation of Love's Travel Stop, previous year \$1,741,810 this year is \$2,809,500. She has also been updating the website. The past agenda and minutes are available on there. She still has some changes to do. She attended Clerk School since our last meeting and obtained part of her Treasurer Education hours. She has filed the audit with the State Auditors office. We are currently accepting applications for Police Officer, Part Time Parks and Lifeguards. She continues work on the reporting of the ARPA Funds that is due April 30th. She is going to report they will use the Revenue Loss of up to \$10 million then funds can be used for anything we would normally use governmental funds for.

Mayor Knutson reported for the Council Committee of Public Works met and discussed options of street sweepers that they will bring to a Council meeting.

Emergency Manager Evert reported that the National Weather Service did their weather alert. With the help of the Utilities and Police Department there was just one siren that was not working. The Utilities fixed the power issue and the siren is now working. Starting in May on the first Tuesday at 10 AM will be the monthly testing.

Chief Farber reported the code enforcement last year in 202 had 70 code investigations, this year they have 142 code investigations. Officer Andel has made 117 contacts. Speeding continues to be a problem, 39 tickets issued last month 3 of which were 21 miles per hour plus. Most accidents are happening at the parking lot of 16th Street and Colfax, Didier's Grocery Store. They also had 5 arrests, 4 felonies and 1 DUI. Council member Kretz reported he has a

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concerned citizen who walks around the park and feels the park speed limit is too fast. Chief Farber stated the south side of South Park Road is the county jurisdiction. Clerk Johnson stated she believes we own all of the road since we pay for all the repairs and claim it on FEMA Funding.

Parks & Streets Manager Colvin reported they got all the firepits in and sites marked. He has contacted several garbage companies for the Spring Fling and UI is coming in cheaper. He asked about if the campground is closed to the public. Council voiced concern for the people walking the trails or parking in there for their lunch.

Library Director White reported on Thursday they are collaborating with the Colfax Theater on a Harry Potter event. They will also be having a Stars Wars event at the library on May 4th. She is also planning on having a author event in June.

Economic Development Director Brandenburgh reported they have received over \$5,500 in bricks purchased. The Schuyler Leadership class will be graduating on April 12th.

Housing Specialist Bywater reported there is a fair housing seminar in Columbus at the Pinnacle Bank, sponsored by NeighborWorks, cost is \$25.

Council member Holmberg moved to approve the March 15, 2022 council meeting minutes and dispense with its reading. Council member Rodriguez seconded the motion. Voting for: Holmberg, Kasik, Kment, Kretz and Rodriguez. Voting against: no one. Motion carried.

Council member Kasik moved to approve payment of claims for the period from March 12, 2022 through April 1, 2022, in the amount of \$765,269.26 and the following exceeding \$1,000: SiteOne Landscape, Infield Clay, Parks, \$1,703.68; Cenex, Fuel, Transit/Parks/Police/Street, \$1,777.37; Albers All Around, Toilets, Ballroom, \$3,540.96; Midwest Service and Sales, Snow Contract/Signs, Streets, \$4,135.80; State of NE, License-RMS System, Police, \$4,410.00; Bockman, Inc., Asbestos Abatement, Ballroom, \$2,395.00; Beatrice County Club, Greens, Golf Course, \$1,218.70; Baird Holm LLP, Bond Services, Special Projects-Police, \$3,250.00. All claims under \$1,000 listed on (Attachment 1). Council member Holmberg seconded the motion. Voting for: Holmberg, Kasik, Kment, Kretz and Rodriguez. Voting against: no one. Motion carried.

Council member Kment moved to approve change order #1 for the Gate Improvements project with Robert Woehler & Sons Construction, Inc. in the amount of \$7,435.60. Council member Kasik seconded the motion. Kevin Kruse with JEO was present and he reported he is working to reconcile dates of completion with the delay in supplies being received for the project. He also reviewed the increase is due to the Gold Street location and the HWY 15 location changes that were made after work was started. Voting for: Holmberg, Kasik, Kment, Kretz and Rodriguez. Voting against: no one. Motion carried.

Mayor Knutson opened a public hearing to receive citizen comments pertaining to crop permit applications filed by: Schuyler Coop, Corn, 4.89 acre tract of property inside the city limits located adjacent to 2050 H Street, West half by SE Quarter East of Street; Dan Cech, Alfalfa & Corn, West of Schuyler Community Schools District Office and North of 20th Street and Jan Urban property, East of Schuyler Cemetery and North of West 5th Street; Dan Bock, Corn, Sumner & Wright Addition – Block 9 Lots 1-4, Block 10 Lots 1-4, Block 14 Lots 1 & 2, Block 16 Lots 1 & 2.

Clerk Johnson stated she received no correspondence pertaining to the permits.

Council member Kment moved to close the public hearing. Council member Holmberg seconded the motion. Voting for: Holmberg, Kasik, Kment, Kretz and Rodriguez. Voting against: no one. Motion carried.

Council member Holmberg moved to approve a crop permit filed by Schuyler Coop, Corn, 4.89 acre tract of property inside the city limits located adjacent to 2050 H Street, West half by SE Quarter East of Street; Dan Cech, Alfalfa & Corn, West of Schuyler Community Schools District Office and North of 20th Street and Jan Urban property, East of Schuyler Cemetery and North of West 5th Street; Dan Bock, Corn, Sumner & Wright Addition – Block 9 Lots 1-4, Block

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10 Lots 1-4, Block 14 Lots 1 & 2, Block 16 Lots 1 & 2. Council member Kasik seconded the motion. Voting for: Holmberg, Kasik, Kment, Kretz and Rodriguez. Voting against: no one. Motion carried.

Council member Kretz moved to authorize Spring Fling Cleanup activity on May 13th and 14th. Council member Kasik seconded the motion. Voting for: Holmberg, Kasik, Kment, Kretz and Rodriguez. Voting against: no one. Motion carried.

Council member Kretz moved to approve fees for Spring Fling activities on May 13th and 14th, 2022 for 8:00 AM until 4:00 PM: Cars \$5, Pickups \$10, Trailers \$20, and Oversized Trailers \$30. Council member Rodriguez seconded the motion. Council member Rodriguez asked if someone has a small trailer the size of pickup are they still charged trailer rate. Mayor Knutson stated it has always been a judgement call of the ones working and they are always fair. Voting for: Holmberg, Kasik, Kment, Kretz and Rodriguez. Voting against: no one. Motion carried.

Council member Holmberg moved to authorize the Mayor to sign the 5311 Operating Assistance, State Fiscal Year 2022. Council member Rodriguez seconded the motion. Clerk Johnson stated this is the agreement for the Transit Bus. Voting for: Holmberg, Kasik, Kment, Kretz and Rodriguez. Voting against: no one. Motion carried.

Council member Kasik moved to authorize the Mayor to sign the updated and modified Interlocal Cooperation Agreement between the Village of Richland, Board of Public Work City of Schuyler Department of Utilities, and the City of Schuyler for the Utilities to provide various services for water sampling and other services on behalf of the Village. Council member Kretz seconded the motion. Council member Kment asked if we have done this in the past. Utility Superintendent McGowen stated they have done this in the past, it is sampling and testing of their lagoons. Voting for: Holmberg, Kasik, Kment, Kretz and Rodriguez. Voting against: no one. Motion carried.

Council member Rodriguez moved to approve Keno expenditure in the amount of \$50 for the Schuyler Elementary School Field Day. Council member Kasik seconded the motion. Voting for: Holmberg, Kasik, Kment, Kretz and Rodriguez. Voting against: no one. Motion carried.

Council member Kretz moved to authorize the City Clerk as the Plan Administrator to sign documents acknowledging the change in the Registered Investment Advisory service partner from Silverleaf Advisor Group to the Wealth Consulting Group. Council member Kment seconded the motion. Clerk Johnson stated Fred Schellpeper is still going to be our advisor and there will be no changes to our plan. Voting for: Holmberg, Kasik, Kment, Kretz and Rodriguez. Voting against: no one. Motion carried.

Council member Holmberg moved to approve Resolution #2022-0405 to approve and adopt as amended and restated the City of Schuyler Employee Pension Plan and City of Schuyler, Nebraska Police Officers Pension Plan and authorize the Administrator of the Plan to sign documents. Council member Rodriguez seconded the motion. Clerk Johnson stated every six years, qualified retirement plans are required to restate their plan document onto a new version which encompasses and new legislation that has passed since the previous restatement period. Voting for: Holmberg, Kasik, Kment, Kretz and Rodriguez. Voting against: no one. Motion carried.

Council member Kretz introduced the third and final reading of Ordinance 2022-06, the title being: AN ORDINANCE OF THE CITY OF SCHUYLER, NEBRASKA, ANNEXING A TRACT OF REAL ESTATE CONTIGUOUS OR ADJACENT TO THE CORPORATE LIMITS OF THE CITY OF SCHUYLER, NEBRASKA, PURSUANT TO NEBRASKA STATUTE SECTION 16-117 AND UPON THE PETITION OF THE OWNERS OF SUCH REAL ESTATE, WHICH REAL ESTATE IS LEGALLY DESCRIBED AS FOLLOWS: TO BECOME, NORTH PARK COMMERCIAL EAST SUBDIVISION TO THE CITY OF SCHUYLER, COLFAX COUNTY, NEBRASKA, MORE PARTICULARLY DESCRIBED AS: A PARCEL OF LAND LOCATED IN THE SW1/4NE1/4 AND THE SE1/4NW1/4, ALL IN SECTION 11, TOWNSHIP 17 NORTH, RANGE 3, EAST OF THE 6TH P.M., COLFAX COUNTY, NEBRASKA, BEING DESCRIBED AS FOLLOWS: BEGINNING AT THE SOUTHWEST CORNER OF THE NE1/4 OF SAID SECTION 11; THENCE S89°31'39"E (ASSUMED BEARING) ON THE SOUTH LINE OF SAID NE1/4, A DISTANCE OF 688.93 FEET TO THE SOUTHWEST CORNER OF A TRACT OF LAND DESCRIBED IN INSTRUMENT #2007-00610; THENCE N00°28'21"E ON THE WEST LINE OF

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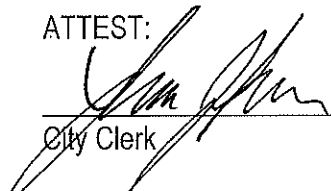
SAID TRACT, A DISTANCE OF 220.00 FEET; THENCE N89°31'39"W, PARALLEL WITH SAID SOUTH LINE, A DISTANCE OF 67.33 FEET TO A POINT OF CURVATURE; THENCE WESTERLY ON A 150.00 FOOT RADIUS CURVE TO THE RIGHT, AN ARC DISTANCE OF 396.32 FEET, THE CHORD OF SAID CURVE BEARS N76°01'26"W, A DISTANCE OF 290.70 FEET; THENCE N00°28'21"E, PERPENDICULAR TO SAID SOUTH LINE, A DISTANCE OF 141.65 FEET TO THE SOUTHERLY LINE OF A PERMANENT LEVEE EASEMENT DESCRIBED IN INSTRUMENT #2014-01256; THENCE N88°02'42"W ON SAID SOUTHERLY LINE, A DISTANCE OF 83.35 FEET; THENCE N71°23'03"W CONTINUING ON SAID SOUTHERLY LINE, A DISTANCE OF 354.30 FEET; THENCE S00°28'21"W, PERPENDICULAR TO SAID SOUTH LINE, A DISTANCE OF 509.04 FEET TO THE NORTH RIGHT OF WAY LINE OF 22ND STREET; THENCE S89°32'33"E ON SAID NORTH RIGHT OF WAY LINE, A DISTANCE OF 80.80 FEET TO THE WEST LINE OF SAID NE1/4; THENCE S00°00'27"W ON SAID WEST LINE, A DISTANCE OF 33.00 FEET TO THE POINT OF BEGINNING, CONTAINING 5.95 ACRES, MORE OR LESS. TO EXTEND THE TWO MILE ZONING JURISDICTION OF THE CITY OF SCHUYLER, NEBRASKA; TO PROVIDE FOR BENEFITS AND PRIVILEGES OF PROPERTY OWNERS AND INHABITANTS OF SAID REAL ESTATE AND TO REQUIRE SAME TO BE SUBJECT TO THE ORDINANCES OF THE CITY OF SCHUYLER, NEBRASKA; TO REPEAL ALL ORDINANCES OR PARTS OF ORDINANCES IN CONFLICT HEREWITH; AND TO PROVIDE AN EFFECTIVE DATE. Council member Holmberg seconded the motion. Voting for: Holmberg, Kasik, Kment, Kretz and Rodriguez. Voting against: no one. Motion carried. Ordinance No. 2022-06 was passed and adopted.

Council member Kasik moved to proceed into Executive Session at 6:56 PM to discuss an Employee matter. Mayor Knutson asked Administrator DeRoos, Attorney Seckman and Clerk Johnson to stay. Council member Holmberg seconded the motion. Voting for: Holmberg, Kasik, Kment, Kretz and Rodriguez. Voting against: no one. Motion carried.

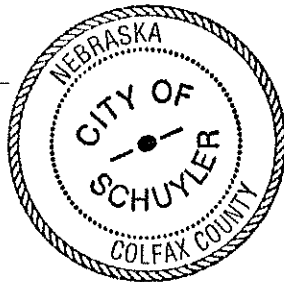
Council member Kasik moved to come out of Executive Session at 7:08 PM. Council member Kretz seconded the motion. Voting for: Holmberg, Kasik, Kment, Kretz and Rodriguez. Voting against: no one. Motion carried.

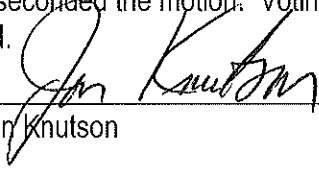
Council member Holmberg moved to adjourn. Council member Rodriguez seconded the motion. Voting for: Holmberg, Kasik, Kment, Kretz and Rodriguez. Voting against: no one. Motion carried.

ATTEST:



City Clerk

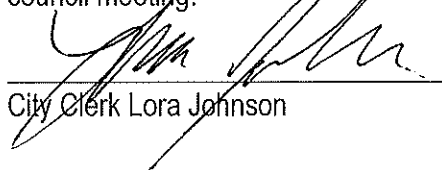




Mayor Jon Knutson

STATE OF NEBRASKA)
COUNTY OF COLFAX) SS
CITY OF SCHUYLER)

I, Lora Johnson, City Clerk for the City of Schuyler, Nebraska, hereby certify that all of the subjects included in the foregoing proceedings were contained in the agenda for said meeting, kept continually current and available for public inspection at the office of the City Clerk; that such subjects were in said agenda for at least twenty-four hours prior to said meeting; that the minutes of the City Council of Schuyler, Nebraska, from which the foregoing proceedings have been extracted, were in written form and available for public inspection within ten working days and prior to the next council meeting.



City Clerk Lora Johnson