

City Council Meeting Minutes November 1, 2022

The Mayor and City Council of the City of Schuyler, Nebraska, met in regular session at the Schuyler Municipal Building on November 1, 2022 at 6:00 o'clock PM in a publicly convened session, the same being open to the public and having been preceded by posting a copy of the notice in three public places in the city, as evidenced by Attachment A hereto, said form of notice being the designated method for giving notice. The Mayor and City Council received advance notice of the meeting. A copy of their acknowledgment of receipt of such notice is attached to these minutes. All proceedings hereafter shown were taken while the meeting was open to the attendance of the public. Mayor Knutson convened the meeting and Clerk Lora Johnson recorded the proceedings. The following council members were present: Baumert, Holmberg, Kasik, Kment, Kretz and Rodriguez. Absent: no one.

Council member Baumert moved to appoint John Healy to the Board of Public Works for a term of 2022-2025. Council member Holmberg seconded the motion. Voting for: Baumert, Holmberg, Kasik, Kment, Kretz and Rodriguez. Voting against: no one. Motion carried.

Council member Kasik reported that the Cultural Recreation Committee meet on October 25th. Discussed the Ballroom and increasing prices, security, gratuity, and more equipment to attract businesses to use at Ballroom. Also discussed was marketing and bringing more business into the Ballroom.

Administrator DeRoos reported that the Police Station bids will be opened on November 22nd. The Colfax Foundation will be giving a presentation on 12th and B Street. He also stated there would be a small meeting with two council members to review the Ballroom rates the next day and then they will bring something back to the council to approve. He will also be getting a small group together to review the personnel handbook to bring it to council.

Clerk Johnson reviewed the Occupation Tax Report for fiscal year 2021-2022 with the council. There was a total of \$415,930.11 collected. She then reviewed the Annual Treasurer's Report showing all accounts revenues and expenditures and final balances on September 30, 2022. The report will be published in the November 3rd paper. The last report she reviewed was a 10-year review of revenue and losses at the Oak Ballroom. Only in fiscal year 16-17 did the city not see a loss. (Attachment B)

Utility Superintendent McGowen welcomed John Healy to the Board of Public Works. He also thanked Tom Healy for his service on the Board of Public Works from November 2015 to November 2022. He was a truly active board member from day one he was proactive conservative member of the board with the foresight and determination to what was best for all of Schuyler Utilities Customers and the Police.

Police Chief Farber reported that Halloween went really well with no problems. The Police Department along with Colfax County Sheriff office are going to be sponsoring a Women's Self Defense class at The Center on November 29th.

Building Inspector Glodowski reported last Tuesday he attended a Department of Natural Resources workshop refresher course. He also participated in an online meeting with the Schuyler Community Development members to discuss the permitting process, sign permits and steps for starting a new business in Schuyler.

Economic Development Director Brandenburg reported she meet the previous week with Northeast Economic Development District to discuss two potential loan applications. She is currently working on a Commercial Construction Loan and will have it for approval at the next meeting. She has not gotten the Façade Improvement Loan guidelines updated yet. The pathway concrete work is completed and other work progresses on the project.

Council member Baumert moved to approve the October 18, 2022 council meeting minutes and dispense with its reading. Council member Kasik seconded the motion. Voting for: Baumert, Holmberg, Kasik, Kment, Kretz and Rodriguez. Voting against: no one. Motion carried.

Council member Holmberg moved to approve payment of claims for the period from October 15, 2022 through October 28, 2022, in the amount of \$179,386.04 and the following exceeding \$1,000: Pepsi Beverage Company, Soda, Ballroom, \$1,224.20; Baker & Taylor, Books, Library, \$1,213.33; Cengage Learning Inc, Large Print Books, Library, \$2,251.07; Creative Product Source, Inc, Promotion Items, Police, \$1,197.08; D&K Products, Fertilizer, Parks, \$1,112.00; NENEDD, Membership Dues, Admin, \$8,136.41; Bader's Highway & Streets, Crack Sealing, Streets, \$24,972.00; JEO, Engineering, Street/Library, \$4,380.00; Schuyler Coop Assoc., Fuel, Admin, \$1,099.41; Colfax Food Pantry, Food, Admin, \$26,233.27; Cenex, Fuel, Transit/Parks/Police, \$1,027.10. All claims under \$1,000 listed on (Attachment 1). Council member Baumert seconded the motion. Voting for: Baumert, Holmberg, Kasik, Kment, Kretz and Rodriguez. Voting against: no one. Motion carried.

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Mayor Knutson invited the Colfax Foundation to present on a community project at 12th and B Street. Foundation Treasurer Fran Soboda reviewed the Foundation's purpose. Foundation Member Jessie Yost reviewed the handout they provided Council with the cost of new sprinklers, concrete area, graveled area with sewer and drainage, a 35"x14" amphitheater and electricity to the sight is estimated at \$162,130. (Attachment 2) Foundation Member Mitchell Heavican addressed the drawings and where items would be located on the lot at the corner of 12th and B Street. Council member Kasik asked what the paved area would be used for. Soboda responded for different events. Chamber Director Jedlicka spoke that the green space would be used for lawn chairs to enjoy the entertainment on the stage. She feels if the City and Foundation invest in this would benefit sales tax, organizations, churches and businesses. Mayor Knutson asked if there a timeline on this. Attorney Seckman stated they would need to draw up a Memorandum of Understanding that covers who owns the property, who insures the property, who maintains the property, who does the fundraising, who contracts for the work and who pays for the work. Soboda stated they would like the City's approval and financial support of 75% of the project.

Council member Holmberg moved to approve payment of insurance premiums for FY 22-23 in the amount of \$342,604.38 to Agri City Insurance Agency, Inc. Utility Share = \$183,127.35 and City Share = \$158,477.03. Council member Baumert seconded the motion. Voting for: Baumert, Holmberg, Kasik, Kment, Kretz and Rodriguez. Voting against: no one. Motion carried.

Council member Kasik moved to approve the Title VI Non-Discrimination Plan 2022 for the Schuyler Public Transit. Council member Rodriguez seconded the motion. Voting for: Baumert, Holmberg, Kasik, Kment, Kretz and Rodriguez. Voting against: no one. Motion carried.

Council member Kretz moved to approve up to \$26,720 for Façade Building Improvement Loan, 5 years, 0% interest for David Hild. Council member Baumert seconded the motion. Economic Development Director Brandenburg stated this is a variance over the \$20,000 that is in the current guidelines. There is a \$5,000 forgiveness with the loan at the end of the loan. Voting for: Baumert, Holmberg, Kasik, Kment, Kretz and Rodriguez. Voting against: no one. Motion carried.

Council member Rodriguez moved to approve bid from Rose Equipment in the amount of \$25,750 for a used 2002 Elgin Pelican Street Sweeper, to be purchased with ARPA Funds for the Street Department. Council member Baumert seconded the motion. Street and Parks Manager Colvin stated they test drove the sweeper the week before. Voting for: Baumert, Holmberg, Kasik, Kment, Kretz and Rodriguez. Voting against: no one. Motion carried.

Council member Holmberg moved to approve bid from Titan Machinery in the amount of \$49,800 for a used 2022 Case Skid Steer, to be purchased with ARPA Funds for the Street Department. Council member Rodriguez seconded the motion. Voting for: Baumert, Holmberg, Kasik, Kment, Kretz and Rodriguez. Voting against: no one. Motion carried.

Council member Baumert moved to approve transfer from the General Fund to the Bond Fund for payment of principal and interest on the 2014 Go Refunding Bonds in the amount of \$67,583, the 2013 Flood Control Bonds in the amount of \$72,370 and the 2022 Public Safety Bonds in the amount of \$103,890 for a total of \$243,844. Council member Rodriguez seconded the motion. Voting for: Baumert, Holmberg, Kasik, Kment, Kretz and Rodriguez. Voting against: no one. Motion carried.

Council member Baumert moved to adjourn. Council member Rodriguez seconded the motion. Voting for: Baumert, Holmberg, Kasik, Kment, Kretz and Rodriguez. Voting against: no one. Motion carried.

ATTEST:

Mayor Jon Knutson

City Clerk

STATE OF NEBRASKA)
COUNTY OF COLFAX) SS
CITY OF SCHUYLER)

I, Lora Johnson, City Clerk for the City of Schuyler, Nebraska, hereby certify that all of the subjects included in the foregoing proceedings were contained in the agenda for said meeting, kept continually current and available for public inspection at the office of the City Clerk; that such subjects were in said agenda for at least twenty-four hours prior to said meeting; that the minutes of the City Council of Schuyler, Nebraska, from which the foregoing proceedings have been extracted, were in written form and available for public inspection within ten working days and prior to the next council meeting.

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City Clerk Lora Johnson