

City Council Meeting Minutes  
October 4, 2022

The Mayor and City Council of the City of Schuyler, Nebraska, met in regular session at the Schuyler Municipal Building on October 4, 2022 at 6:00 o'clock PM in a publicly convened session, the same being open to the public and having been preceded by posting a copy of the notice in three public places in the city, as evidenced by Attachment A hereto, said form of notice being the designated method for giving notice. The Mayor and City Council received advance notice of the meeting. A copy of their acknowledgment of receipt of such notice is attached to these minutes. All proceedings hereafter shown were taken while the meeting was open to the attendance of the public. Mayor Knutson convened the meeting and Deputy Clerk Joan Mejsstrik recorded the proceedings. The following council members were present: Baumert, Holmberg, Kasik, Kment, Kretz and Rodriguez. Absent: no one.

Council member Kasik moved to appoint Jason Reed as a Police Officer 1 with an effective date of October 7, 2022. Council member Holmberg seconded the motion. Voting for: Baumert, Holmberg, Kasik, Kment, Kretz and Rodriguez. Voting against: no one. Motion carried.

Mayor Knutson reported he will be attending a meeting next week for the Legislative Committee for the League of Municipalities.

Attorney Seckman reported he will be doing a real estate sale closing of one lot to Schuyler Home Builders on October 10<sup>th</sup>.

Administrator DeRoos reported on the update to the Council Chambers, the South Park Bathroom and Ballpark project, the invitation to bid the Ballroom roof, the Storm Sewer Flap Gates finishing the end of the month, the technical setting for the .gov email addresses, all the equipment was sold on the auction netting \$27,671.10 and we will have a study session before the next meeting, updating the Personnel Manual. (Attachment A)

Police Chief Farber stated last month they had 226 contacts with the public which resulted in 116 citations. An area of concern is the vaping among our youth. There were 3 overdoses, we are working with the school and concerned parents.

Economic Development Director Brandenburgh reported that Monty Avilez started today as a part-time employee with Schuyler Community Development. He will promote the various loan programs.

Housing Specialist Bywater reported today was the first round of Listening Sessions for the Schuyler Housing Assessment Study. There will be an additional 5 sessions tomorrow.

Council member Baumert moved to approve the September 20, 2022 council meeting minutes and dispense with its reading. Council member Rodriguez seconded the motion. Voting for: Baumert, Holmberg, Kasik, Kment, Kretz and Rodriguez. Voting against: no one. Motion carried.

Council member Holmberg moved to approve payment of claims for the period from September 17, 2022 through September 30, 2022, in the amount of \$384,172.74 and the following exceeding \$1,000: Motorola Solutions Credit, Lease, Police, \$27,299.73; League of NE Municipalities, Membership Dues, Admin, \$9,722.00. All claims under \$1,000 listed on (Attachment 1). Council member Baumert seconded the motion. Voting for: Baumert, Holmberg, Kasik, Kment, Kretz and Rodriguez. Voting against: no one. Motion carried.

Council member Kretz introduced the first reading of Ordinance No. 2022-13, the title being: AN ORDINANCE TO PROVIDE FOR CLASSIFICATION OF OFFICIALS AND EMPLOYEES OF THE CITY OF SCHUYLER, NEBRASKA; TO ESTABLISH AND FIX MINIMUM AND MAXIMUM AMOUNTS OF COMPENSATION FOR SUCH OFFICIALS AND EMPLOYEES; TO PROVIDE FOR PAY RANGES AND RATES OF PART-TIME EMPLOYEES; TO PROVIDE FOR A DATE SUCH RATES OF COMPENSATION SHALL BECOME EFFECTIVE; TO PROVIDE FOR PUBLICATION IN PAMPHLET FORM; TO PROVIDE FOR A TIME WHEN THIS ORDINANCE SHALL TAKE EFFECT. Council member Holmberg seconded the motion. Voting for: Baumert, Holmberg, Kasik, Kment, Kretz and Rodriguez. Voting against: no one. Motion carried.

City Council Meeting Minutes  
October 4, 2022

Council member Holmberg moved to waive the three-reading rule. Council member Kasik seconded the motion. Voting for: Baumert, Holmberg, Kasik, Kment, Kretz and Rodriguez. Voting against: no one. Motion carried.

Council member Holmberg moved for final passage. Council member Baumert seconded the motion. Voting for: Baumert, Holmberg, Kasik, Kment, Kretz and Rodriguez. Voting against: no one. Motion carried. Ordinance No. 2022-13 was passed and adopted.

Council member Rodriguez moved to approve wage rates and effective date for city personnel with a starting pay date of October 14, 2022. Council member Holmberg seconded the motion. Voting for: Baumert, Holmberg, Kasik, Kment, Kretz and Rodriguez. Voting against: no one. Motion carried.

Council member Holmberg moved to approve the acquisition of Colfax County's K-9 in the amount of \$5,500.00. Council member Baumert seconded the motion. Police Sergeant Martinez stated we had the opportunity to purchase the K-9 from Colfax County who just purchased the K-9 from Butler County at a lower price than what a new dog would cost. As Oden the current K-9 gets older there will be health issues and this will also allow him to take days off without having to do K-9 duties. He also said we have been receiving donations from the community and have set that money aside for a second K-9. The K-9 is certified for drugs. Voting for: Baumert, Holmberg, Kasik, Kment, Kretz and Rodriguez. Voting against: no one. Motion carried.

Council member Holmberg moved to advertise for bids for a Used Elgin Pelican Street Sweeper for the Street Department. Council member Kasik second the motion. Voting for: Baumert, Holmberg, Kasik, Kment, Kretz and Rodriguez. Voting against: no one. Motion carried.

Council member Holmberg moved to advertise for bids for a Used Skid Steer for the Street Department. Council member Baumert seconded the motion. Voting for: Baumert, Holmberg, Kasik, Kment, Kretz and Rodriguez. Voting against: no one. Motion carried.

Council member Baumert moved to approve agreement for the professional services with JEO Consulting Group, Inc. for the Schuyler 2023 Asphalt Overlay. Council member Kasik second the motion. Steve Parr with JEO shared a map of the proposed project. He stated there are 20 blocks with the project. The project would involve to mill out the existing asphalt, redo any curb ramps and bring those up to standards. The project would be in the summer/fall of next year. Voting for: Baumert, Holmberg, Kasik, Kment, Kretz and Rodriguez. Voting against: no one. Motion carried.

Council member Holmberg moved to approve revision to Personnel Policy & Procedures 4.2 Sick Leave with an effective date of October 5, 2022. Council member Rodriguez second the motion. Council member Kasik asked if this is adding any sick leave. Administrator DeRoos stated the number of days would remain the same. Voting for: Baumert, Holmberg, Kasik, Kment, Kretz and Rodriguez. Voting against: no one. Motion carried.

Council member Baumert moved to authorize the Mayor to sign Engagement Letter with Regier Carr & Monroe for the FY21-22 audit. Council member Kasik seconded the motion. Voting for: Baumert, Holmberg, Kasik, Kment, Kretz and Rodriguez. Voting against: no one. Motion carried.

Council member Baumert moved to adjourn. Council member Rodriguez seconded the motion. Voting for: Baumert, Holmberg, Kasik, Kment, Kretz and Rodriguez. Voting against: no one. Motion carried.

ATTEST:

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Mayor Jon Knutson

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Deputy Clerk

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STATE OF NEBRASKA)  
COUNTY OF COLFAX) SS  
CITY OF SCHUYLER)

I, Joan Mejstrik, Deputy Clerk for the City of Schuyler, Nebraska, hereby certify that all of the subjects included in the foregoing proceedings were contained in the agenda for said meeting, kept continually current and available for public inspection at the office of the City Clerk; that such subjects were in said agenda for at least twenty-four hours prior to said meeting; that the minutes of the City Council of Schuyler, Nebraska, from which the foregoing proceedings have been extracted, were in written form and available for public inspection within ten working days and prior to the next council meeting.

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Deputy Clerk Joan Mejstrik