

City Council Meeting Minutes
October 18, 2022

The Mayor and City Council of the City of Schuyler, Nebraska, met in regular session at the Schuyler Municipal Building on October 18, 2022 at 6:00 o'clock PM in a publicly convened session, the same being open to the public and having been preceded by posting a copy of the notice in three public places in the city, as evidenced by Attachment A hereto, said form of notice being the designated method for giving notice. The Mayor and City Council received advance notice of the meeting. A copy of their acknowledgment of receipt of such notice is attached to these minutes. All proceedings hereafter shown were taken while the meeting was open to the attendance of the public. Mayor Knutson convened the meeting and Deputy Clerk Joan Mejsstrik recorded the proceedings. The following council members were present: Baumert, Holmberg, Kasik, Kment, Kretz and Rodriguez. Absent: no one.

Mayor Knutson announced that the new sound system is installed. He requests anyone speaking please come to the podium.

Mayor Knutson reported that he finished the last of the Legislature meetings the previous week.

Attorney Seckman reported that they did close on the real estate sale to Schuyler Home Builders Group, LLC on October 10th and they began construction the next day.

Administrator DeRoos reported that Ryan with JEO is present to answer questions about the police renovation project. Initially it was estimated to be a 2 million dollar project and now it is estimated to be a 3 million dollar project. Additional funding options will need to be explored. He reported the Wolfe Jetty has received funding and will need to perform hydrological, environmental impact and feasibility studies to be eligible to receive \$2 Million in funding. (Attachment A)

Council member Baumert asked if the hydrological study that JEO has been doing could be used for the Wolfe Jetty. Administrator DeRoos stated he didn't know but would look into it.

Emergency Manager Evert reported she will be attending crisis management training with school incidents.

Utility Superintendent McGowen reported that they hit 30 days of chlorinating and will continue until the chlorination has ran out.

Police Chief Farber reported Officer Reed is performing well. They have been exploring training for a school resource officer for when the school system decides they are ready for one. They are in the research phase of prices and what all is involved. Council member Kasik asked if they are in uniform when in the school. Chief Farber answered they are. He stated they would need an MOU with the School District before they would enter the school and have those duties.

Street and Parks Manager Colvin reported all the street workers went and received some free training from the NDOT. Training included traffic control, safety on skid steer operation, and 811 training. The crack sealing has been completed this week. They also built a leaf box since an old truck was sold off, they were able to build it for around \$700.

Building Inspector Glodowski reported the new home in the Water Tower Subdivision has its basement dug and will start the footings the next day. All other new homes have been framed and should be closed in for winter soon. Work in the Administration building has been moving along with new counters and cabinets will be getting installed soon. The new video screens and audio equipment has been installed.

Economic Development Director Brandenburgh reported that the previous week the SCD held its annual meeting. She also stated that last year's sale's tax reached over a million dollars. The property evaluation slowly has been rising and will rise with the Bank of the Valley project being completed along with other small projects. The America's Pathway now has the bricks laid along the path and the stone work will be done on the sign.

Housing Specialist Bywater reported the housing highlights for the past year. There were two new housing units completed this last year and in this new fiscal year there are 13 housing units under construction. Building permits over this last year were \$7.3 million dollars in turn generated \$23,000 in permit fees.

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Council member Baumert moved to approve the October 4, 2022 council meeting minutes and dispense with its reading. Council member Kasik seconded the motion. Voting for: Baumert, Holmberg, Kasik, Kment, Kretz and Rodriguez. Voting against: no one. Motion carried.

Council member Holmberg moved to approve payment of claims for the period from October 1, 2022 through October 14, 2022, in the amount of \$140,831.22 and the following exceeding \$1,000: JEO, Eng. Fees, Streets, Police, Admin, \$59,910.25, Karel & Seckman, Legal Fees, Admin, Streets, \$1,184.52, John E. Reid & Assoc., Training, Police, \$1,200.00, Todd Valley Farms, Turf, Golf Course, \$4,798.50, Cenex, Fuel, Transit, Police, Parks, Streets, \$2,137.74, Menards, Supplies, Parks, Streets, Admin, \$1,521.65. All claims under \$1,000 listed on (Attachment 1). Council member Baumert seconded the motion. Voting for: Baumert, Holmberg, Kasik, Kment, Kretz and Rodriguez. Voting against: no one. Motion carried.

Council member Rodriguez moved to approve the September 2022 Treasurer's Report. Council member Kasik seconded the motion. Voting for: Baumert, Holmberg, Kasik, Kment, Kretz and Rodriguez. Voting against: no one. Motion carried.

Council member Baumert moved to approve request from Schuyler Utilities Board of Public Works, to advertise for bids and award a contract for 2022 Wells – Well 14 Water Main Improvements, SRF Project #3103701 for the Schuyler Department of Utilities, JEO Project #210425.01. Council member Rodriguez seconded the motion. Utilities Superintendent Jim McGowen stated they are applying for funding from the State Revolving Fund. The project is going to be about 2.5 million dollars. There will be a public hearing on November 15th at the 6:00 meeting. The location of wells will be by Dunker Street and one across from Dairy Queen. Voting for: Baumert, Holmberg, Kasik, Kment, Kretz and Rodriguez. Voting against: no one. Motion carried.

Council member Kretz moved to table the motion to approve up to \$26,720 for Façade Building Improvement Loan, 5 years, 0% interest. Council member Kasik second the motion. Economic Development Director Brandenburg stated her loan review committee has not all reviewed the loan, she will bring it to the next meeting. She will also be bringing a revision to the Façade Building Improvement fund guidelines increasing the limit of loans to \$30,000, due to higher costs of work being done. Voting for: Baumert, Holmberg, Kasik, Kment, Kretz and Rodriguez. Voting against: no one. Motion carried.

Council member Holmberg moved to approve the Agreement between the Schuyler Police Department and the County of Colfax for Canine Unit Purchase in the amount of \$5,500.00 effective October 4, 2022. Council member Baumert seconded the motion. Voting for: Baumert, Holmberg, Kasik, Kment, Kretz and Rodriguez. Voting against: no one. Motion carried.

Council member Kretz moved to table motion to approve Resolution 2022-1018 to adopt changes to the Personnel Policies and Procedures Manual. Council member Baumert second the motion. Voting for: Baumert, Holmberg, Kasik, Kment, Kretz and Rodriguez. Voting against: no one. Motion carried.

Council member Baumert moved to approve bid invitation and advertise for the purchase of a Polaris Ranger. Council member Holmberg second the motion. Administrator DeRoos stated \$20,000 was budgeted for this item. Voting for: Baumert, Holmberg, Kasik, Kment, Kretz and Rodriguez. Voting against: no one. Motion carried.

Council member Kasik moved to approve contract with Time Clock Plus for electronic time clock services. Council member Baumert seconded the motion. Administrator DeRoos stated this is to purchase equipment. All departments will have a time clock and they will either be able to have a badge or pin number to clock in and out along with a camera to take a picture as they clock in to verify it is the employee. Voting for: Baumert, Holmberg, Kasik, Kment, Kretz and Rodriguez. Voting against: no one. Motion carried.

Council member Holmberg moved to approve contract with Axon Enterprise for the purchase of tasers. Council member Baumert seconded the motion. Voting for: Baumert, Holmberg, Kasik, Kment, Kretz and Rodriguez. Voting against: no one. Motion carried.

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Mayor Knutson opened a discussion on the Police Station Renovation. Ryan Dorfmeier with JEO was present for a summary of the renovations to be done to the police station. The project will include an 8,000 square foot interior renovation and a two story addition to the south with 3,500 square feet. The Interior opinion of cost is \$1,319,220 and the building addition cost is \$1,568,290 for a total cost opinion of \$2,887,510. With the contingencies added in the final project cost opinion is \$3,274,430. Bid opening would be on November 22, 2022 and award bid on December 6, 2022.

Council member Baumert asked if they expect a good number of bidders. Dorfmeier stated it a good time in winter to go into an inside renovation. Council member Holmberg asked how long construction will last and the life span of the building. Dorfmeier stated 12 to 14 months for construction, and 50 additional years of life span. Question was asked what construction cost are for new construction. Dorfmeier stated they run \$3.6 million to \$3.9 million.

Council member Baumert moved to approve bid invitation and advertise for Police Station Renovation. Council member Holmberg seconded the motion. Voting for: Baumert, Holmberg, Kasik, Kment, Kretz and Rodriguez. Voting against: no one. Motion carried.

Council member Rodriguez moved to adjourn. Council member Kasik seconded the motion. Voting for: Baumert, Holmberg, Kasik, Kment, Kretz and Rodriguez. Voting against: no one. Motion carried.

ATTEST:

Mayor Jon Knutson

Deputy City Clerk

STATE OF NEBRASKA)
COUNTY OF COLFAX) SS
CITY OF SCHUYLER)

I, Joan Mejstrik, Deputy City Clerk for the City of Schuyler, Nebraska, hereby certify that all of the subjects included in the foregoing proceedings were contained in the agenda for said meeting, kept continually current and available for public inspection at the office of the City Clerk; that such subjects were in said agenda for at least twenty-four hours prior to said meeting; that the minutes of the City Council of Schuyler, Nebraska, from which the foregoing proceedings have been extracted, were in written form and available for public inspection within ten working days and prior to the next council meeting.

Deputy City Clerk Joan Mejstrik